



**OFFICE OF THE GOVERNOR
HAGÁTÑA, GUAM
U.S.A.**

EXECUTIVE ORDER NO. 2011-04

**RELATIVE TO APPOINTING THE MAYORS' COUNCIL OF GUAM TO
PLAN AND ORGANIZE THE 67th GUAM ISLAND FAIR AND
LIBERATION DAY CARNIVAL AND PARADE 2011**

WHEREAS, Liberation Day commemorates the anniversary of America's liberation of Guam from Japanese occupation on July 21, 1944; and

WHEREAS, before Guam was reclaimed and once again placed under American administration at the end of World War II, thousands of Chamorros, Americans and Japanese lost their lives; and

WHEREAS, our people must never forget the sacrifices of the thousands of servicemen and Chamorros who suffered during the occupation and the fierce battle for the liberation of Guam; and

WHEREAS, this year as we commemorate the 67th anniversary of Guam's liberation from Japanese occupation, our community remembers those who were killed and the upcoming generations of men and women in the armed forces, who continue to risk their lives to defend freedom and our way of life; and

WHEREAS, Liberation Day is not only a recognition of the anniversary of the liberation of Guam from Japanese occupation by American forces and the reestablishment of the U.S. military on Guam, but a celebration of the rich culture and history of our beautiful island and her people through the Guam Island Fair and Liberation Day Carnival and Parade; and

WHEREAS, there is a great need for transparency and accountability of funds generated by the Guam Island Fair and Liberation Day Carnival and Parade;

NOW THEREFORE, I, EDWARD J.B. CALVO, I Maga'lâhen Guahan, Governor of Guam, by virtue of the authority vested in me by the Organic Act of Guam, as amended, and the laws of Guam, do order as follows:

1. **Appointment of the Mayors' Council of Guam as the overall organizer of our island's Liberation Festivities.** The Mayors' Council of Guam ("Council") is hereby appointed to spearhead and take overall responsibility of planning, coordinating, and executing the 67th Liberation Day festivities. These responsibilities shall include, but not be limited to, the following:




- a. Undertake all efforts to plan and make arrangements for the celebration of the Guam Island Fair and Liberation Day Carnival, Queen Pageant and Parade. The Council shall name and oversee the progress of subcommittees tasked with various projects necessary for the commemoration of the anniversary of the liberation of Guam;
 - b. Be considered an independent and separate entity from other entities, however named, previously tasked with planning of the Guam Island Fair and/or Liberation day Carnival and Parade. As such, the Council shall not be responsible for any debts, obligations or liabilities of previous committees or entities. However, if funds are available, the Chairperson, at his discretion, may pay debts incurred by previous committees;
 - c. Record all meeting minutes and formalize plans in the execution of the Liberation Day festivities;
 - d. The Council, through a treasurer, shall keep a ledger of all revenues and expenses;
 - e. Ensure that the Guam Island Fair Non-Profit status is updated;
 - f. Ensure that a report regarding all revenues, expenses, problems and recommendations for improvement shall be completed no later than the September 15th following the closure of Liberation Day festivities, and submitted to the Island Fair Executive Committee and the Office of Public Accountability (OPA);
 - g. Ensure that the Island Fair Executive Committee has full access to records regarding all Liberation Day festivities.
2. **Island Fair Executive Committee.** For purposes of accountability, four (4) members of the Governor's Cabinet and/or Special Assistant Staff, one (1) representative from the Department of Administration (DOA), and one (1) representative from the Office of Public Accountability (OPA) shall form the Island Fair Executive Committee to ensure all governmental policies and local statutes are adhered to with the oversight of all of the 67th Liberation Day Festivities. The Committee's responsibilities shall include, but not be limited to, overseeing:
- a. That there is an open bidding process for all projects, goods, services, or activities that involve \$15,000 or more, pursuant to Guam procurement law.
 - b. That there are at least three (3) price quotes for all projects, goods, services, or activities involving \$14,999 or less.
 - c. That all bids and price quotes be available for examination anytime it is requested to be examined by the OPA representative.
 - d. That a single, exclusive operating account be established and maintained at an accredited financial institution, to be used for deposit of any and all funds received, and upon which any and all issued checks shall be drawn.




- e. That no payment is made, nor check issued, before the open bid process has first been completed and fully complied with.
 - f. That all payments to vendors shall be in the form of a check (and not cash) that must be co-signed by the Island Fair Executive Committee Chairman.
 - g. That the DOA representative shall ensure that all checks are deposited in a timely and appropriate manner. The representative shall keep a ledger of all revenues and expenses.
 - h. That the Council submits a final report by the September 15th following the closure of Liberation Day festivities and provides a copy to the Governor of Guam and the OPA.
3. **Distribution of the 2011 Guam Island Fair and Liberation Day Carnival Proceeds.** Up to one-half (1/2) of all net proceeds from the 2011 Guam Island Fair and Liberation Day Carnival held at the Hagåtña Paseo grounds shall be held in trust by the Council and monies in this trust shall be donated to a charity as the First Lady shall determine as to recipient and amount donated. All remaining proceeds shall be donated to a worthy public cause or causes as the Council shall determine.

SIGNED AND PROMULGATED at Hagåtña, Guam this 02 day of **February, 2011**.



EDWARD J. B. CALVO
I Maga'låhen Guahan
Governor of Guam

COUNTERSIGNED:



RAYMOND S. TENORIO
I Segundu na Maga'låhen Guahan
Lieutenant Governor of Guam

