



OFFICE OF THE GOVERNOR  
HAGÁTÑA, GUAHAN 96932  
U. S. A.

**EXECUTIVE ORDER NO. 2010-13**

**RELATIVE TO AUTHORIZING OVERTIME FOR EXEMPT AND NON-EXEMPT EMPLOYEES OF THE DEPARTMENT OF ADMINISTRATION TO PROCESS THE COST OF LIVING ALLOWANCE (COLA) CLAIMS AND CERTIFICATES PURSUANT TO PUBLIC LAWS 29-18 AND 30-101**

**WHEREAS**, pursuant to Public Law 29-18, *I Gobietnon Guahan* will provide certificates of claim to COLA awardees claimants; and

**WHEREAS**, pursuant to Public Law 30-101, *I Gobietnon Guahan* will disburse COLA payments to approximately 1,000 living awardees and/or deceased awardees' surviving spouses, beneficiaries, heirs, or estate personal representatives; and

**WHEREAS**, in an effort to expeditiously disburse COLA claims and certificates to COLA awardees, the Department of Administration will need to authorize overtime for employees selected to issue certificates and checks.

**NOW THEREFORE, I, FELIX P. CAMACHO**, *I Maga' Lahren Guahan*, Governor of Guahan, by virtue of the authority vested to me by the Organic Act of Guahan, as amended, do order:

**1. Overtime.** This Executive Order shall authorize overtime compensation effective April 19, 2010 and shall expire upon completion of the issuance of the COLA certificates and checks as determined by the Director of the Department of Administration.

**2. Employees.** The Director of the Department of Administration shall authorize overtime compensation to the following exempt and non-exempt employees of the Department of Administration who are responding to this Executive Order:

Customer Service Representative	Treasury Cashier
Customer Service Supervisor	Treasury Cashier Supervisor
Accounting Technician I	Accounting Technician II
Accounting Technician III	Accounting Technician Supervisor
Deputy Financial Manager	General Accounting Supervisor



Chief Auditor  
Management Analyst III  
Management Analyst I  
Administrative Officer  
Messenger Clerk

Management Analyst IV  
Management Analyst II  
Administrative Services Officer  
Administrative Assistant

**SIGNED AND PROMULGATED** at Hagåtña, Guahan this 30<sup>th</sup> day of April, 2010.

**FELIX P. CAMACHO**  
*I Maga' lahen Guahan*  
Governor of Guahan

**COUNTERSIGNED:**

**MICHAEL W. CRUZ, M.D.**  
*I Segundu Maga'lahen Guahan*  
Lieutenant Governor of Guahan

