



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGAÑA, GUAM 96910
U. S. A.

EXECUTIVE ORDER NO. 98-31

RELATIVE TO CREATING A YEAR 2000 COUNCIL (COUNCIL) AND TO DESIGNATE THE "COUNCIL" AS THE LEAD ORGANIZATION TO ASSESS POTENTIAL THREATS, TO DEVELOP AND IMPLEMENT PROGRAMS AND PLANS AND TO PRIORITIZE THE GOVERNMENT OF GUAM'S RESPONSES, IN COOPERATION WITH THE PRIVATE SECTOR, TO THE YEAR 2000 PROBLEM.

WHEREAS, many computer programs and date sensitive automation system used only two digits to designate years (i.e. "97" instead of "1997"); and

WHEREAS, this practice poses a serious challenge as the year "99" is followed by the year "00" because computers and their programs that are not updated to become "Year 2000 compliant" will read "00" instead of "2000", "01" as "1901"; and

WHEREAS, our entire community can expect to be affected by Y2K disruptions the same as any other community throughout the world; and

WHEREAS, the extent of the impact is difficult, if not impossible, to predict and may have short term to long term effects on our community as well as the quality of our lives and the island economy; and

WHEREAS, the Y2K problem has the potential to disrupt our daily activities, temporarily disable critical government services and infrastructure; and

WHEREAS, any disruption in the government's activities and vital services will lead to a disruption of private commercial activities thereby impacting all consumers and residents of Guam in general; and

WHEREAS, it is this Administration's goal that the government of Guam and the people of Guam will be ready to meet the technological and global challenges of the next millennium which begins in the Year 2000; and

WHEREAS, the Y2K issue is a significant factor in preparing to enter and meet the challenges of the next millennium;

NOW, THEREFORE, I, CARL T. C. GUTIERREZ, I Maga'lahaen Guåhan, Governor of Guam, by virtue of the authority vested in me by the Organic Act of Guam, as amended, do order:

1. **Creation, chairs, and membership of Year 2000 Council.** A Year 2000 council is created, comprised of Eleven (11) members, Nine (9) of whom shall be appointed by the Governor; One (1) of whom shall be a member representing the Judicial Branch, nominated by the head of that branch and appointed by the Governor; and One (1) of whom shall be a member representing the Legislative Branch, nominated by the Speaker and appointed by the Governor.

A Chair and Co-Chair/Technical Advisor and shall be appointed by the Governor from among the members. The Chair and Co-Chair/Technical Advisor shall ensure that the objectives, responsibilities, requirements, and scope of authority of the Council and mandates in this Executive Order are accomplished to the fullest extent possible. In addition, the




Chair shall have the authority to appoint Subcommittee Chairs, from among the members of the Council, to coordinate the following activities:

- a) private sector and community assessment, planning, implementation, coordination, and education.
- b) government of Guam training, assessment, planning, and implementation.

2. **Responsibilities of the Council.** The Council is responsible to:

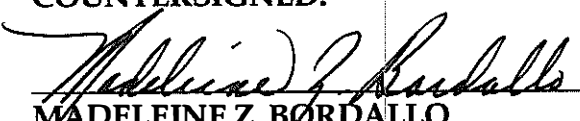
- a) identify, to the greatest extent possible, all risks to public and private activities from the Y2K problem;
- b) evaluate and assess the potential and impact of these risks;
- c) develop and implement risk monitoring procedures;
- d) identify all necessary action required and subsequently implement all programs designed to eliminate as many risks, as possible, in advance;
- e) identify and implement programs to minimize the impact of these risks should they materialize;
- f) prepare a contingency plan to accomplish the following;
 - i) minimize the damage and the adverse financial impact to the government of Guam, to the private industry or the community, in general, from unresolved Y2K problems;
 - ii) minimize the damage to all public and private infrastructure from unresolved Y2K problems;
 - iii) optimize all recovery efforts in order to quickly recover from unresolved or unrepaired Y2K problems;
 - iv) reduce or eliminate potential litigation risks against the government of Guam, its agencies or instrumentalities;
 - v) coordinate all Y2K activities and their status with other governments and political entities;
 - vi) provide to the public all information on the status of the Council's efforts, their activities and all other information deemed necessary to fully inform concerned citizens of Y2K problems.

SIGNED AND PROMULGATED at Hagåtña, Guam this 4th day of December, 1998.



CARL T. C. GUTIERREZ
I Maga'lahaen Guáhan
Governor of Guam

COUNTERSIGNED:



MADELEINE Z. BORDALLO
I Segunda na Maga'lahaen Guáhan
Lieutenant Governor of Guam