



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGAÑA, GUAM 96910
U. S. A.

EXECUTIVE ORDER NO. 98-16

RELATIVE TO CREATING A GOVERNOR'S PARENTAL INVOLVEMENT INITIATIVE.

WHEREAS, for some time it has been established that families need support in our society and there are many economic and social pressures on family units; and

WHEREAS, it has also been established that children adjust and perform better in school when there is parental involvement in the children's school program; and

WHEREAS, Goal's 2000 program, as well as individual schools and school systems throughout Guam have been instrumental in reaching out to parents to involve them in their children's education; and

WHEREAS, the federal government passed the Family and Medical Leave Act requiring up to 12 weeks of unpaid leave for certain family and medical reasons; and

WHEREAS, in an effort to extend support to families and support for children in the educational setting, it is desirable to enable parents to easily visit with school officials and teachers on educational and disciplinary matters; and

WHEREAS, the Personnel Rules and Regulations of the Department of Administration provides for allowance of Administrative Leave for attendance at Official Meetings/Conferences on or off-island; and

WHEREAS, Administrative Leave will allow parents to readily confer with teachers and other school officials concerning their children; and

NOW, THEREFORE, I, CARL T. C. GUTIERREZ, I Maga'lahaen Guåhan, Governor of Guam, by virtue of the authority vested in me by the Organic Act do order:

1. A program to increase and support the involvement of parents in their children's education is established, to be known as the "Governor's Parental Involvement Initiative". This program shall consist of the following:
 - a) An employee of the government of Guam, who is a parent and who is not otherwise prohibited from such contact with his or her child by order of a court, may use up to Four (4) hours every Two (2) pay periods of Administrative Leave to meet with a teacher or other school official concerning the employee's child's



performance or behavior or to volunteer parental-involvement time at their child's school;

- b) The program shall apply throughout all departments, agencies, and instrumentalities of the government, autonomous and non-autonomous;
- c) A meeting with a teacher or other school official concerning a child's performance or behavior or to to volunteer parental-involvement time at their child's school shall be considered as attendance at an official meeting/conference under Rule No. 8.402 of the Personnel Rules and Regulations of the Department of Administration for purposes of eligibility for Administrative Leave;
- c) Administrative Leave under this program is pre-approved, but is dependent upon approval of the employee's supervisor for the good of the department, agency, or instrumentality;
- d) The Four (4) hours every Two (2) pay periods of Administrative Leave may be utilized at the arrangement of the employee with the employee's supervisor, and may be split into smaller separate segments over the Two (2) pay period time frame.

SIGNED AND PROMULGATED at Hagåtña, Guam this 4th day of June, 1998.

A handwritten signature in black ink, appearing to read "Carl T. C. Gutierrez".

CARL T. C. GUTIERREZ
I Maga'láhen Guåhan
Governor of Guam

COUNTERSIGNED:

A handwritten signature in black ink, appearing to read "Madeleine Z. Bordallo".

MADELEINE Z. BORDALLO
Segunda na Maga'láhen Guåhan
Lieutenant Governor of Guam

**EXECUTIVE ORDER 98-16
GOVERNOR'S PARENTAL INVOLVEMENT INITIATIVE
ADMINISTRATIVE EXCUSE SLIP**

Name of Parent:	Date:
Name of Student:	Grade:
Name of School:	
Arrival time at School:	
Departure time from School:	Total Hours:

This is to certify that the above named parent (guardian, in loco parentis) of the student identified has visited the school for a conference with his/her child's teacher or school official, to attend a function involving his/her child, or as a volunteer to assist in the child's school activities:

Signature of teacher or school official

NOTE: This Administrative Excuse Slip *must* be attached to the Leave Form for approval by the supervisor.

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