



TERRITORY OF GUAM
OFFICE OF THE GOVERNOR
AGAÑA, GUAM 96910
U. S. A.
EXECUTIVE ORDER NO. 97-16

**RELATIVE TO ESTABLISHING A ONE-STOP CAREER
SYSTEM TASK FORCE TO DEVELOP A ONE-STOP
CAREER CENTER SYSTEM FOR GUAM.**

WHEREAS, in 1994, Guam was encouraged by the U.S. Department of Labor, Employment and Training Administration to join the national agenda and design a plan to appropriately implement a "One-Stop Career Center" system, consolidating and integrating employment, training, and educational programs and services into a well-coordinated information system which is accessible to all of the community; and

WHEREAS, because of Guam's ever-changing economy, the national initiatives towards improving the delivery of employment and training services, and Guam's competitiveness in the workplace, it is essentially important that collaborations among the employment, training, and educational providers integrate all related programs and services into a single delivery source, accessible to all Guam electronically and at physical sites, making available all the necessary job assistance services to both job seekers and employers; and

WHEREAS, in 1994, through the initiatives of the Guam Employment Service of the Guam Department of Labor, an informal technical working group comprised of 7 persons, which was expanded by September of 1995 to 18 members of employment, training, and educational program service providers, was formed and obtained a \$150,000 planning and development grant with an additional \$56,000 to fund its extended time frame for its transition into the implementation of a "One-Stop Career Center" system appropriate for Guam; and

WHEREAS, barriers to effective collaboration between employment, training, and educational providers have developed over the years through program legislation and mandates, hindering coordination, and in some instances resulting in conflicting goals and duplicate efforts; and

WHEREAS, full implementation of the One-Stop concept is needed to overcome barriers to collaborative efforts in human resource development; and

WHEREAS, Guam is in dire need for a comprehensive and coherent system to help its citizens prepare for and be considered for meaningful employment by both private and public employers; and

WHEREAS, Guam has seen competitive job opportunities grow in number when compared to the number of unemployed and under-employed citizens that are seeking new and better jobs, but who lack the necessary education or experience for most of the openings; and

WHEREAS, it is desirable to formalize the technical working group who are now working on the One-Stop Career Center system;



NOW, THEREFORE, I, CARL T. C. GUTIERREZ, Governor of Guam, by virtue of the authority vested in me by the Organic Act do order:

1. A "One-Stop Career System Task Force" is created and charged with the responsibility to plan, develop and implement a "One-Stop Career Center" system that will consolidate coherent and well coordinated information systems in employment, training, and educational programs and services.
2. The One-Stop Career System Task Force shall conform to the national One-Stop Career Center system's Four (4) guiding principles, which are as follows:
 - a) **Universality** - The One-Stop Career Center system must be one that integrates delivery of services under existing unemployment, employment, and job training programs. The system must provide all populations with an array of job finding and employment development assistance;
 - b) **Customer Choice** - Consistent with the principles in the Vice President's National Performance Review for reinventing government, these systems should provide customers with options and choice of where to get information and services that best meet their needs;
 - c) **Integrated System** - In order to provide a career center system that is comprehensive and accessible in "one-Stop," the programs, services, and governance structures must be as fully integrated as possible. With consolidation and block grant legislation, the application should address the steps taken by the territory to prepare for conducting workforce development activities under a new administrative and governance system;
 - d) **Accountability for Performance/Outcomes** - The One-Stop system must be clear in the outcomes it seeks to achieve and the consequences for failing to meet these outcomes. There must be a system to measure whether the One-Stop system performance actually achieve the outcomes. This should have a strong connection to whether the customer is satisfied with the services received.
3. The One-Stop Career System Task Force shall undertake the following duties:
 - a) Coordinate all elements aimed at implementing a One-Stop Career Center system, to include co-sharing resources.
 - b) Identify and organize broad-based community participation in the planning, development, and implementation of a One-Stop Career Center system.
 - c) Develop and establish employment and training program services which connect core data elements and common definitions of employment and training programs and services, to include an overall review of applications for employment and



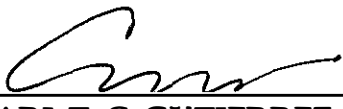
services, assessment and evaluation techniques, instructions, and standards.

- d) Identify and procure, if necessary, automated hardware and software that will meet the requirements of the One-Stop Career Center system.
 - e) Identify and designate sites for the establishment of the One-Stop Career Center.
 - f) By December 15, 1997, plan and organize co-located employment and training services staff and available resources, and identify training needs as necessary to implement the One-Stop Career Center system.
4. Members of the One-Stop Career System Task Force include representatives of the following entities:
- a) Agency for Human Resources Development;
 - b) Civil Service Commission;
 - c) Department of Administration;
 - d) Department of Education;
 - e) Department of Labor;
 - f) Department of Public Health and Social Services;
 - g) Department of Integrated Services for Individuals with Disabilities;
 - h) Department of Youth Affairs;
 - i) Employer Associations and other community based and labor organizations;
 - j) Guam Chamber of Commerce;
 - k) Guam Community College;
 - l) Guam Housing and Urban Renewal Authority;
 - m) Guam Occupational Information Coordinating Committee;
 - n) Guam Telephone Authority;
 - o) Mayors Council;
 - p) Military Liaison for Navy and Air Force;
 - q) State Council of Vocational Education;
 - r) Superior Court of Guam (Probation Office);



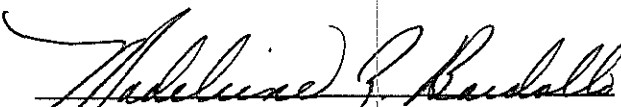
- s) University of Guam;
 - t) Office of Veterans Affairs
 - u) Three (3) consumer representatives (student, unemployed, and apprentice).
5. The One-Stop Career System Task Force shall act in advisory capacity to the Department of Labor in planning, developing, and implementing the most appropriate system, consistent with the federal and local laws, policies, and regulations.
6. This Executive Order expires upon the establishment of a "One-Stop Career System Center" by statute.

SIGNED AND PROMULGATED at Agana, Guam this 19th day of June, 1997.



CARL T. C. GUTIERREZ
Governor of Guam

COUNTER SIGNED:



MADELEINE Z. BORDALLO
Lieutenant Governor of Guam