

GOVERNMENT OF GUAM  
OFFICE OF THE GOVERNOR  
AGANA, GUAM

EXECUTIVE ORDER NO. 80-1

PROMULGATION OF CHANGE TO PERSONNEL RULES AND  
REGULATIONS OF THE TERRITORIAL  
BOARD OF EDUCATION

WHEREAS, Section 4004 of the Government Code of Guam provides in part that Personnel Rules and Regulations shall be adopted by the Territorial Board of Education; and

WHEREAS, Section 4004 of the Government Code of Guam further provides that such Rules and Regulations must be approved by the Civil Service Commission and promulgated by Executive Order; and

WHEREAS, The Territorial Board of Education has adopted a change to the existing Rules and Regulations to bring those Rules and Regulations into conformity with the other departments of the Government of Guam; and

WHEREAS, the Civil Service Commission has approved this change on January 10, 1980,

NOW, THEREFORE, I, Paul M. Calvo, Governor of Guam, by virtue of the authority vested in me by Section 4004, Government Code of Guam, hereby order as follows:


1. That the Personnel Rules and Regulations of the Department of Education be modified to include the policies on Bereavement Leave and On-the-Job Injury Leave as adopted by the Territorial Board of Education and approved by the Civil Service Commission, and attached hereto, is hereby approved and promulgated.

Dated this 18th. day of January, 1980, Agana, Guam.



PAUL M. CALVO  
Governor of Guam

Countersigned:



JOSEPH F. ADA  
Lieutenant Governor

attachment

Descriptor Term:

Descriptor Code:

911.64

Issued Date:

BEREAVEMENT LEAVE

Rescinds:

Issued:

- (1) An employee shall be granted a maximum of two days bereavement leave in full pay status upon the death of an immediate member of the family. Immediate member of the family means spouse, mother, father, guardian, children, sister, brother, mother-in-law and father-in-law. Step and adoptive parents/children are also considered "immediate member of the family."
- (2) The employee may use the two days of bereavement leave in any manner which best satisfies his needs, provided that the total of two days (16 hours) of leave are not spread over more than four (4) working days.

Descriptor Term:

ON-THE-JOB INJURY

Descriptor Code:

911-72

Issued Date

Rescind:

Issued:

- (1) An employee who suffers a job-related on-the-job injury will be carried in a full pay status without charge to leave until a qualified physician certifies that the employee is fit for duty.
- (2) Absence from duty for medical treatment of a job-related on-the-job injury will be granted with pay and without a charge to leave.
- (3) An employee who is able to work part-time light duty while recuperating from a job-related on-the-job injury shall receive full pay without charge to hours not worked during such recuperation period. The employee must present a statement of Incapacitation for full-time duty from a physician to be eligible for the excused absence on a part-time basis.
- (4) The Superintendent (Director) may require the employee to submit to examinations by other physicians in order to determine whether an employee is entitled to continue receiving benefits under these provisions. Refusal to allow additional examinations is a basis for revoking the leave pay with pay status for the job-related on-the-job injury.