

OFFICE OF THE GOVERNOR
GOVERNMENT OF GUAM
AGANA, GUAM

1/2/79

EXECUTIVE ORDER 79-002

WHEREAS, instances of apparently illegal contracts for personnel services have come to the attention of the Governor; and

WHEREAS, instances of apparently improper hiring and promotional practices within civil service have come to the attention of the Governor; and

WHEREAS, those instances appear to be so widespread as to require a complete review of personnel action; and

WHEREAS, the Attorney General has issued an opinion as to the validity of all employment contracts;

THEREFORE, I, PAUL M. CALVO, Governor of Guam, by virtue of the authority vested in me by the Organic Act of Guam, as amended, do hereby order and direct the heads of all agencies, autonomous or otherwise, departments, and other instrumentalities of the Government of Guam, to take the following action:

1. Furnish to the Governor's Office a list of all contract employees hired off-island, showing the date the contract was entered into, the termination date of the contract, salary, and whether it was impossible to fill the position locally.
2. Furnish to the Governor's Office a list of all non-classified service employees not under contract.
3. Refrain from filling any positions with non-classified personnel.
4. In those cases in which a contract for personnel services was entered into with any person hired locally, such contracting employee shall be terminated immediately, unless the department or agency head establishes unique circumstances which preclude hiring through the classified service. A list of all employees affected by this section shall be furnished to the Governor's Office.

5. Review all cases in which employees were recruited or promoted after November 8, 1978, and bring to the attention of the Attorney General those cases that look unusual. The Attorney General will advise on the proper action to be taken in such cases.

6. All employees terminated pursuant to Section 4 of this order shall be provided notice in conformity with the attached sample.

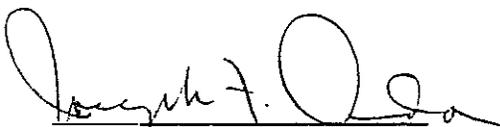
7. The Department of Administration shall not make payments pursuant to on-island employment contracts for services rendered after January 8, 1979, unless specific authorization is first obtained from the Attorney General.

The foregoing shall be accomplished as soon as possible, but in no event later than 5:00 p.m., January 8, 1979.



PAUL M. CALVO
Governor of Guam

COUNTERSIGNED:



JOSEPH F. ADA
Lieutenant Governor



GOVERNMENT OF GUAM
AGANA, GUAM 96910

SAMPLE CONTRACT TERMINATION LETTER

To: Employee
From: Director
Subject: Termination of Employment Contract

The Attorney General has determined that your employment contract is void. Therefore, your contract is hereby terminated immediately. You will be paid for that period during which you actually performed services.

Should the position which you now hold be filled, such hiring will be accomplished through the classified service. If interested, you are encouraged to apply for the position.

Any questions should be directed to the Department of Administration or the Office of Attorney General.

... through the classified service.

A list of all employees affected by this section shall be furnished to the Governor's Office.