

GOVERNMENT OF GUAM
OFFICE OF THE GOVERNOR
AGANA, GUAM

EXECUTIVE ORDER NO. 77-8

RULES AND REGULATIONS RELATIVE TO BEAUTY SHOPS, SCHOOLS OF COSMETOLOGY,
AND THE PRACTICE OF COSMETOLOGY

WHEREAS, there is a need to protect the health and safety of the people of Guam by ensuring that the service they receive from establishments or persons engaged in the practice of cosmetology is done in a healthy and sanitary manner; and

WHEREAS, it is essential that good sanitary practices be followed in the service to customers; and

WHEREAS, such establishments should be maintained under safe and sanitary conditions; and

WHEREAS, adequate facilities and sanitary articles must be provided in any establishment where any person is engaged in the practice of cosmetology; and

WHEREAS, personnel in these establishments must be properly trained in conducting their trade to the public; and

WHEREAS, Title X, Chapter VI, Subchapter A, Section 9500.4 of the Government Code of Guam, authorizes the Director of Public Health and Social Services to prescribe rules and regulations pertaining to Beauty Shops, Schools of Cosmetology and the Practice of Cosmetology; and

WHEREAS, a public hearing regarding these rules and regulations for beauty shops, schools of cosmetology and the practice of cosmetology was held on March 24, 1977; and

WHEREAS, the Director of Public Health and Social Services has adopted said rules and regulations pertaining to beauty shops, schools of cosmetology, and the practice of cosmetology in accordance to the aforementioned needs;

NOW, THEREFORE, I, RICARDO J. BORDALLO, Governor of Guam, by virtue of the authority vested in me by the Organic Act of Guam, as amended, do hereby approve and promulgate, as attached hereto, "The Rules and Regulations Relative to Beauty Shops, Schools of Cosmetology, and the Practice of Cosmetology".

This Order, shall be effective upon approval of the Governor and upon filing of said Order with the Legislative Secretary of the Guam Legislature.

Signed and promulgated at Agaña, Guam, this 12 day of

MAY 19 77.



RICARDO J. BORDALLO
Governor of Guam

COUNTERSIGNED:



RUDOLPH G. SARLAN
Lieutenant Governor

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES

GOVERNMENT OF GUAM

REGULATIONS RELATIVE TO BEAUTY SHOPS, SCHOOLS OF COSMETOLOGY AND THE PRACTICE OF COSMETOLOGY

RULES AND REGULATIONS PERTAINING TO BEAUTY SHOPS, SCHOOLS OF COSMETOLOGY AND THE PRACTICE OF
COSMETOLOGY ADOPTED BY THE DIRECTOR OF PUBLIC HEALTH AND SOCIAL SERVICES
AND PROMULGATED BY THE GOVERNOR OF GUAM UNDER
AUTHORITY OF SECTION 9500.4 OF CHAPTER VI,
TITLE X, GOVERNMENT CODE OF GUAM

SECTION 1. DEFINITIONS

1.1 "Beauty Shop" (beauty salon, beauty parlor) shall mean any building or portion thereof in which any person engaged in the practice of cosmetology, including beauty culture schools and schools of cosmetology.

1.2 The term "owner" (operator, manager) shall mean any person having control of a beauty shop or of persons working or employed therein.

1.3 The term "beautician" (cosmetologist) shall mean any person who engages in the practice of cosmetology.

1.4 "Department" means that Guam Department of Public Health and Social Services.

1.5 "Director" means the Director of the Department of Public Health and Social Services.

SECTION 2. RULES AND INSPECTION REPORTS

2.1 The owner or operator of every beauty shop and school shall keep a copy of these rules and regulations which will be furnished by the Department. The sanitary rules and inspection sheets shall be posted on the premises as designated by the Director for the information and guidance of persons working or employed therein and for the public.

SECTION 3. GENERAL SANITARY REQUIREMENTS

3.1 All beauty shops shall be located in a room separated from other businesses or dwellings by solid partitions from the floor to the ceiling. The use of a beauty establishment as cooking, living or sleeping quarters shall be prohibited.

3.2 All beauty shops or beauty school equipment, furniture, floors, walls, windows, bathrooms, toilets, adjoining rooms and all articles within the immediate environment of the beauty salon or school shall be kept clean and orderly at all times. Walls in the shampoo area shall be washable and kept clean at all times. Cabinets and supply rooms shall be kept clean and tidy.

3.3 Floors shall be constructed of smooth, hard finished material or covered with washable composition material and kept clean and in good repair. Hair must be swept up after each patron and placed in closed containers pending disposal. Excessive accumulations shall not be allowed.

3.4 Every shop shall be lighted and ventilated in such a manner as to be comfortable to the beautician and to the customer. All openings into the outer air shall be effectively screened and doors shall be tight-fitting and self-closing.

3.5 Separate toilet and hand washing facilities for each sex consisting of at least one commode and one lavatory with water, soap, paper tissue and individual paper towels shall be provided. Toilet facilities shall be well ventilated and self-closing doors shall be provided.

3.6 Waste material shall be kept in suitable receptacles, emptied at regular intervals and kept clean at all times. The surroundings shall be maintained in a neat and sanitary manner.

3.7 Hairdressing establishments shall be supplied with adequate hot and cold water under pressure from a safe and sanitary source.

3.8 Sanitary drinking fountains or disposable drinking cups must be provided.

3.9 No dogs, cats or pets of any kind will be allowed in a beauty shop or school.

3.10 Articles of food shall not be sold, kept for sale or stored in any shop. Nothing herein shall prohibit the sale of cosmetics and other toilet preparations, tobacco or newspapers or shoe shining in shops.

SECTION 4. SANITATION OF LINENS AND DISPENSABLE ARTICLES

4.1 No beautician or employee in any beauty shop or school shall use for the service of a patron any neck strip, towel, or wash cloth that has been used for any other patron unless the same shall have been laundered since last used.

4.2 When a hair cape or shampoo cape is used in serving a patron, a neck strip or a freshly laundered towel or other suitable protection shall be placed between the hair cape or shampoo cape and the neck of the patron. Unduly soiled hair capes or shampoo capes shall not be used.

4.3 Cotton pads, absorbent cotton and other single service or dispensable articles shall not be used on more than one patron and must be placed in a proper waste receptacle immediately after such use.

4.4 Clean towels shall be kept in a closed cabinet or drawer free from dust or dirt. A covered hamper shall be provided for soiled towels and linens.

SECTION 5. INSTRUMENT CLEANING, STERILIZING AND STORING

5.1 Combs and brushes shall be thoroughly cleansed after each use with soap and hot water and sterilized by being immersed and covered for twenty minutes in a 1/1000 bichloride solution, 5 percent phenol, 50 per cent alcohol, 10

percent lysol, or for thirty minutes in 5 percent formaldehyde, removed, dried, and placed in a clean, closed cabinet and exposed to the fumes of formaldehyde until used. Each shop must provide standard measuring cups and spoons. At least four combs and brushes must be provided for each beautician.

5.2 All plates, jars, glass and metallic instruments with a cutting edge shall be boiled for twenty minutes or may be cleansed with soap and hot water, rinsed, and totally immersing the instruments in an approved sterilizing solution for not less than two minutes, dried and kept in a closed cabinet, exposed to the fumes of formaldehyde until used.

5.4 Manicure instruments shall be washed and sterilized after each manicure, and when not in used, shall be kept in a covered container or enclosed sterilizer. Immerse in alcohol during manicure.

5.5 Head coverings, hair pins, clips, rollers and curlers shall be washed and sanitized after each use and stored in a clean container for further use.

5.6 Head coverings, hair pins, clips, rollers and curlers shall be washed and sanitized after each use and stored in a clean container for further use.

5.7 Permanent wave equipment. Spacers and rods, including rods used in cold permanent waving methods, shall be cleansed with soap and hot water after each use and placed in a closed cabinet. Heaters must be kept free from corrosion. Cold wave rods shall be kept as above.

5.8 Every beauty shop must have adequate clean cabinets for storing instruments, and a sterilizer which allows instruments to be completely immersed. Dip sterilizers may be made of glass, plastic or non-corrosive metal and must contain, during operational hours, a fresh supply of an approved disinfectant.

SECTION 6. HYGIENIC PRACTICES OF COSMETOLOGY

6.1 Every cosmetologist shall be attired with clean clothing and shall wash his or her hands with soap and water immediately before serving each patron.

6.2 The use of common neck dusters, hair brushes, powder puffs, nail buffers and sponges is hereby prohibited.

6.3 Any material used to stop the flow of blood must be used only in the form of a powder or liquid, and applied with a clean towel or sterile absorbent cotton.

6.4 Fluids and powders shall be applied to patrons from a shaker type or aerosol dispenser. Cream and other semi-solid substances shall be removed from the containers with a clean spatula or similar article. Removing such substances with the fingers is prohibited. Cream shall be kept covered when not in use.

6.5 Permanent wave pads may be used only once and must be discarded or destroyed as soon as they are removed from the rods. Permanent wave felts, protectors, heaters and accessories shall be kept clean at all times, and all except heaters shall, when not in use, be kept in a dustfree cabinet or drawer.

6.6 The making of shaving lather in a wash basin or lavatory for use in serving a patron is prohibited.

6.7 Prior to serving any patron, the headrest of any chair shall be covered with a clean towel or a clean sheet of paper. No person shall dip any towel, or any instrument in any water container. To wet such towel or implement it shall be dipped only in running water.

6.8 The use of lump alum, styptic pencils or similar materials is prohibited.

6.9 Towels and other linens shall not be laundered in that portion of the premises termed a beauty shop unless equipped with a washer and dryer.

SECTION 7. CONTROL OF CONTAGIOUS DISEASE

7.1 No beautician shall serve any patron when the skin of the patron's neck, face, or scalp appears suspicious of being infected with a contagious disease such as ringworm, barber's itch, etc., unless such a person submits a certificate signed by a duly licensed physician stating that such inflammation or eruption is not contagious.

7.2 No beautician shall serve any person infested with pediculosis capitis (head lice).

7.3 No beautician suffering from any reportable infectious or contagious disease shall serve any person in a beauty parlor.

SECTION 8. EQUIPMENT REQUIRED

8.1 General

8.1.1 There shall be sufficient lavatories with hot and cold running water.

8.1.2 Suitable storage space for custodial equipment and supplies.

8.1.3 Supplies of disinfectant solution approved by the Department.

8.1.4 Clean laundered towels, hair capes, and shampoo capes.

8.1.5 Neck strips and suitable dispensers.

8.2 Manicurist Stations

8.2.1 Manicuring stand, either stationary or movable, with lamp.

8.2.2 Closed cabinet, or covered container for the storage of clean and disinfected manicuring instruments.

8.2.3 Covered container of such size as will accommodate the instruments to be disinfected.

8.2.4 Closed container for waste materials.

SECTION 9. Health Certificates

9.1 The annual fee for health certificate shall be fifteen dollars (\$15.00).

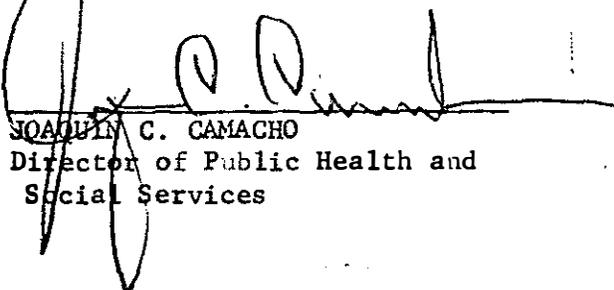
9.2 For each duplicate issued, a one dollar (\$1.00) fee shall be charged.

9.3 All new beautician must attend an educational workshop regarding beauty shop sanitation as part of the health certificate requirement.

9.4 All beauticians renewing their health certificates must take a written test and after passing it shall pay five dollars (\$5.00) for health certificate renewals..

9.5 All beauticians renewing their health certificates who fail to pass a written test must attend a training course conducted by the Department and must pay fifteen dollars (\$15.00) for health certificate renewal.

Adopted the 18th day of April 1977


JOAQUIN C. CAMACHO
Director of Public Health and
Social Services