

GOVERNMENT OF GUAM
OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NO. 75-1

AMENDMENT OF EXECUTIVE ORDER NO. 74-16 ADMINISTRATION OF I-20 PROGRAM
BY THE OFFICE OF MANPOWER RESOURCES DEVELOPMENT, GOVERNMENT OF GUAM.

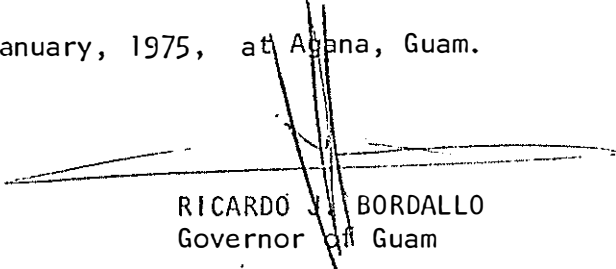
WHEREAS, students issued I-20 visas to attend the University of Guam and the public elementary and secondary schools of Guam must adhere to the rules and regulations set by the University of Guam and the Department of Education; and

WHEREAS, these rules and regulations affecting the status of nonimmigrant alien students on Guam are found to be necessary and proper as a means of regulating admission to the University of Guam and the public schools of the Island;

NOW, THEREFORE, I, RICARDO J. BORDALLO, Governor of Guam, by virtue of the authority vested in me by Section 6112 and Section 11110 of the Government Code of Guam, do hereby:

1. Repeal those provisions of Executive Order 74-16 which invest the Office of Manpower Resources Development with the duty, responsibility and authority to receive, process and approve requests of nonimmigrant alien students to attend the University of Guam and the public schools of Guam and to process, approve and issue Forms I-20, I-538, MRD-2, and other forms now pertinent or that may become pertinent to such requests.
2. Invest in the University of Guam and the Department of Education the duty, responsibility and authority to receive, process and approve requests of nonimmigrant alien students to attend the University of Guam and the public schools of Guam; and to process, approve and issue all forms and permissions pertinent to such requests; and to administer and maintain all policies, rules and regulations governing such requests.

Dated this 17th Day of January, 1975, at Agaña, Guam.


RICARDO J. BORDALLO
Governor of Guam

ATTEST:


RUDOLPH G. SABLAN
Lieutenant Governor of Guam

GOVERNOR'S POLICY
F-1 NONIMMIGRANT (VISA) STUDENT POLICY
FOR THE UNIVERSITY OF GUAM
(REVISED NOVEMBER , 1974)

This policy is issued in accordance with the Governor's memorandum of October 22, 1974, in reference to nonimmigrant students.

Students who are not citizens, nationals, or permanent residents of the United States may be permitted to enroll at the University of Guam if they meet the requirements, maintain the standards, and comply with the regulations established by the University of Guam. However, admission of non-resident, nonimmigrant students will be determined and limited by the ability of the University of Guam to provide for them a program of education consistent with the academic standards of the University without diminishing or curtailing the educational opportunities afforded to students who are residents of Guam and to students who, while not permanent residents of Guam, are citizens or permanent residents of the United States.

A nonimmigrant student, prior to his entry into Guam, must hold a current and valid F-1 Nonimmigrant Visa and a current and valid I-20 "Certificate of Eligibility" issued by the University of Guam in compliance with the regulations of the U. S. Immigration and Naturalization Service. A citizen of the Trust Territory is not required to obtain an F-1 Visa; however, he is given F-1 Visa status upon his entry into Guam, and INS regulations pertinent to that status apply to him.

The following general policy rules govern initial admission, readmission and extension of stay for nonimmigrant students at the University of Guam:

I. INITIAL ADMISSION

A. Application Procedures

1. A nonimmigrant student should make application to the Office of Admissions and Registration at least six (6) months in advance of his expected date of enrollment. This insures that the University has sufficient time to receive and evaluate his application and to send notification to him of approval

or disapproval of his application.

2. A student applying for admission at the undergraduate level must complete all of the requirements for admission, as specified in the section on "Admission Requirements" in the current University of Guam Undergraduate Catalog. A student applying for admission at the graduate level must complete all of the requirements for admission as specified in the section on "Admission" in the current University of Guam Graduate Bulletin.
 3. A student applying for admission at the undergraduate level must also submit the results of the TOEFL (Test of English as a Foreign Language). Details about this examination can be obtained from: Educational Testing Service, Princeton, New Jersey 08540, U.S.A. Graduate students and students who are citizens of the Trust Territory are exempted from this requirement.
 4. A nonimmigrant student must make arrangements for adequate financial support for the desired period of enrollment. The student should have available to him at least \$1,000 prior to initial entry. Proof of these arrangements, in the form of a notarized affidavit of financial support, must be submitted with his application for admission to the University.
- B. Provisions of I-20 "Certificate of Eligibility"
1. Following approval of a student's application for admission to the University of Guam, he will be issued an I-20 "Certificate of Eligibility" by the Director of the Office of Admissions and Registration.

The I-20 certificate covers a period of twelve (12) months from date of issuance. The student must have a valid I-20 certificate before entering Guam. Upon his entry into Guam, the student will surrender his I-20 certificate and receive an I-94 "Arrival and Departure Record" showing his date of arrival and the approved period of his stay.

2. In addition to the pertinent INS regulations governing the nonimmigrant student, he must comply with the following regulations:
 - (a) Maintain a full course of study, as defined in the appropriate University of Guam undergraduate or graduate catalog, and as certified by the Office of Admissions and Registration.
 - (b) Maintain the minimum academic standing stipulated under the policies on "Academic Standing" and on "Probation, Suspension, and Dismissal" in the current University of Guam catalog.
 - (c) Comply with all other policies, rules and regulations governing the academic performance and personal behavior of students attending the University of Guam.
3. Change of Status: A student on F-1 Visa status may not change his status except as approved by the U.S. Immigration and Naturalization Service and as governed by appropriate INS regulations.
4. Permission to Work: Permission to accept employment during the school year must be granted by the U.S. Immigration and Naturalization Service. The student must submit Form I-539 to INS to request this authorization. However, the University of Guam recommends

that the student should not accept employment during his first semester at the University. No part of this policy applies to the college work-study program established under the provisions of the Office of Economic Opportunity Act of 1964. A nonimmigrant student employed under provisions of this program is permitted to work only on-campus and only as stipulated under the provisions of the program.

5. Travel and Reentry: Under INS regulations (Form I-20A, 11.g.) a nonimmigrant student is permitted any number of departures from and reentries into Guam within twelve (12) months from date of issuance of the I-20 certificate. The student must have a visa and a copy of his I-20 form in his possession in order to reenter. Citizens of the Trust Territory are exempt from the visa but not the I-20 requirement. The University recommends, however, that the student should not engage in off-island travel during the course of an academic semester, except in cases of extreme emergency, as absence from classes could adversely affect his academic standing.

II. READMISSION OF FORMER STUDENTS

A. Application Procedures

1. A former nonimmigrant student of the University of Guam who has discontinued attendance at the University for a semester or longer must submit a request for readmission at least four (4) months in advance of his expected date of enrollment.

2. The student must complete the "Reenrollment Card" available from the Office of Admissions and Registration and, if he has attended another college or university since leaving the University of Guam, he must submit an official transcript from any such institution.
3. The student must meet the University of Guam regulations and policies for readmission, as specified in the University catalog.

B. Policies and Regulations

Following admission and reentry, the student will be governed by the same policies and regulations as students entering on initial admission.

III. EXTENSION OF STAY

A. Application for Extension

1. A nonimmigrant student who intends to continue his attendance at the University of Guam beyond the 12-month period specified in his current I-20 certificate must submit an application for extension of stay (Form I-538), together with his "Arrival and Departure Record" (Form I-94), to the Office of Admissions and Registration at the University of Guam at least four (4) weeks before the expiration of his current I-20 certificate.
2. If the student's request for an extension of stay is approved, his I-94 will be certified for an additional twelve (12) months.

B. Requirements for Approval of Extension

1. To receive approval of an application for extension of stay, the applicant must be a full-time student in good standing, as specified by the University catalog and as certified by the Office of Admissions and Registration.

2. The student must also demonstrate that he has at least \$1,000 as minimum financial support available to him. Proof, in the form of a notarized affidavit of financial support, is required.

EXHIBIT A

GOVERNOR'S POLICY
F-1 NONIMMIGRANT (VISA) STUDENT POLICY
FOR THE
DEPARTMENT OF EDUCATION
(REVISED JUNE 16, 1973)

This policy is issued in accordance with the Governor's memorandum of February 13, 1973 concerning nonimmigrant students.

An I-20 student is a student who holds prior to entry into Guam a current valid F-1 nonimmigrant visa and a current valid I-20 form issued by the Department of Education and who is eligible to attend grade 10 or above. (The visa requirement does not apply to citizens of the Trust Territory.) An I-20 student (one who is not a citizen or permanent resident of the United States) may be permitted to enroll in the Guam public schools when he meets and maintains the requirements and standards established by the Director of Education. Admission of such a student shall be limited by the ability of the public schools to provide him a quality education without diminishing the educational opportunities available to those students who are residents of Guam.

1. Requirements and procedures for initial admission.

A. John F. Kennedy and George Washington Senior High Schools.

1. Maximum age as of August 1 of entry year; and of January 1 of entry year;

Grade 10 - 18.0 years

Grade 11 - 19.0 years

Grade 12 - 20.0 years

2. Minimum achievement based on California achievement test (or a comparable test as determined by the Department of Education).

Grade 10

Reading - 8.5

Arithmetic - 9.0

Language - 8.5

Grade 11

Reading - 9.5

Arithmetic - 10.0

Language - 9.5

Grade 12

Reading - 10.5
Arithmetic - 11.0
Language - 10.5

3. Completion of the previous grade with an average of at least "C" and having maintained a record of satisfactory conduct during the previous grade.
4. Submission of the following to the Deputy Director, Department of Education, Guam, not later than June 15 and November 15.
 - a. Completed application form;
 - b. Transcript, test scores and a letter of recommendation from the principal of the school most recently attended (all to be submitted by the school).
5. An I-20 Form "Certificate of Eligibility" will be prepared by the Dept. of Education and approved by the Governor's Assistant for Manpower upon the student's submission of all required documents, etc.
6. The I-20 will be issued for the semester only.
7. Students are not permitted to change their F-1 visa.
8. No student will be permitted to work during the first four months on Guam. Thereafter, permission may be given depending upon the circumstances of each case. No work shall be permitted during summer time except with the recommendation of the Department of Education to the Governor's Assistant for Manpower that financial help is needed.
9. Travel allowance may be permitted to all F-1 students who meet and maintain a minimum average of at least "C" in a given semester. Any student who meets and maintains a minimum "C" average in a regular semester and otherwise conforms to School regulations (e.g. discipline), will be eligible for consideration for multiple trip entries. In the event that the student fails to maintain a minimum "C" average, or is charged with any disciplinary action, his travel allowance will be curtailed or denied until such time that he complies with these School requirements.

Note: All applications for additional travel will be processed on an individual basis.

10. Any F-1 student lacking a multiple trip certificate who leaves the island for an off-island trip without an authorized I-20 certificate will not be readmitted to the School as an F-1 student.
11. Any F-1 student who does not wish to travel home after each semester break must request for an extension of stay (Form I-538) at the Central Office of the Department of Education.
12. The I-20 may be canceled if the student has not arrived on Guam by August 18 and by January 18.
13. Selecting and maintaining a full course as prescribed by the Department of Education during the entire semester.

B. Guam Vocational-Technical School.

1. Age will not be a factor; however, a student must have satisfactorily completed at least grade 9.
2. The area of study desired must be one not available to the applying student at the Micronesian Occupational Center.
3. Submission of the following to the Deputy Director, Department of Education, Guam, not later than June 15 and November 15 if necessary:
 - a. Completed application form;
 - b. Transcript, test scores and a letter of recommendation from the principal of the school most recently attended (all to be submitted by the school).
4. The I-20 may be canceled if the student has not arrived on Guam by August 18 and by January 18.

II. Requirements for Continuation of Status (All I-20 Students).


A. All I-20 students will be expected to:

1. Attend school regularly and maintain satisfactory conduct.
2. Pursue the program of studies appropriate to their grade level.
3. Comply with all policies, rules and regulations applicable to nonresident (F-1 visa) students as well as those applicable to all students.

4. Maintain satisfactory academic progress.
 5. Live with sponsors approved by the Trust Territory Liaison Office, Guam (Trust Territory Citizens) or by the Department of Education (for citizens of other countries).
- B. 1-20 students who do not conform to these requirements are subject to cancellation of their status and enrollment at any time.
- III. Requirements and Procedures for Renewal (All 1-20 Students and Extension I-538).
- A. A "C" average in courses taken to date of renewal plus a satisfactory conduct and attendance record. The requirement of a "C" average may be waived if the principal so recommends and the Deputy Director concurs.
 - B. Submission of a renewal application to the administration of school attended not later than May 1 and December 1.
 - C. Recommendation of the principal of school attended.
 - D. Arrival on Guam by August 18 and January 18.
 - E. Form I-538 will be issued for extension of temporary stay if the student is recommended by the Director of Education or his delegate.

This policy cancels and supersedes the nonimmigrant student policy of the Department of Education dated April 1, 1971.

For the Governor of Guam
By:


JOAQUIN C. GUERRERO
Staff Officer for Manpower
Resources Development