

GOVERNMENT OF GUAM,
OFFICE OF THE GOVERNOR
AGANA, GUAM

EXECUTIVE ORDER NO. 72-26

AMENDMENTS OF DEPARTMENT OF
EDUCATION PERSONNEL RULES
AND REGULATIONS

WHEREAS, pursuant to Section 4004 of the Government Code of Guam the Department of Education through its Board of Education has adopted the attached amendments of the Department of Education Personnel Rules and Regulations; and

WHEREAS, The Civil Service Commission has approved the said amendments;

NOW THEREFORE, by virtue of the authority vested in me by Section 4004, Government Code of Guam, the attached amendments of the Department of Education Personnel Rules and Regulations are approved effective this date.

All prior rules, regulations, policies, memoranda or Executive Orders in conflict with this Order are hereby superseded.

This order shall be effective July 1, 1972.

Signed and promulgated at Agana, Guam, this 15th day of September, 1972.

/s/ Carlos G. Camacho

COUNTERSIGNED:

s/ Kurt S. Moylan

To	Initial	Date
DAG		
MAGEE	R	9/7
AC		
PEREZ	(B)	9/7
LT. Gov.	K	9/8

340 OVERTIME PAYMENTS AUTHORIZED

340.1 Definition. Overtime shall mean only hours in excess of eight (8) hours of any workday or forty (40) hours in an administrative workweek. For all full-time employees whose normal workweek schedule does not consist of five working days and two days off in a workweek, overtime shall mean only hours worked in excess of their administrative workweek.

Non-regular employees shall mean those employees who are hired on a temporary, limited-term, part-time, intermittent or seasonal basis.

340.2 Eligibility. Regular employees at pay range 28 and below shall be eligible for overtime pay and/or compensatory time off at the rate of one and one-half.

Non-regular employees at pay range 28 and below or at the hourly rate of pay equal to step 1 of pay range 28 and below shall be eligible for overtime pay and/or compensatory time off at the rate of one and one-half.

Employees eligible for overtime pay and/or compensatory time off who are serving in an acting capacity in positions at pay range 29 and above and who are receiving acting compensation shall not be eligible for overtime pay or compensatory time off while receiving such acting compensation.

340.3 Authorization for Compensatory Time Off. Compensatory time off (time and one-half) for overtime work shall be permitted employees if no funds are available, provided such compensatory time off is granted within one calendar year. (Adopted 340.1, 340.2, 340.3 on 11-2-71)

340.4 Procedure. The Director of Education shall submit quarterly reports on all overtime expenditures to the Bureau of Planning, Budgeting and Management. (Adopted on 3-16-72)