

GOVERNMENT OF GUA
Office of the Governor
Agana, Guam

EXECUTIVE ORDER NO. 67-14

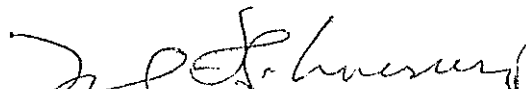
PUBLIC WELFARE RULES AND REGULATIONS NO. 5

STANDARDS OF ASSISTANCE


WHEREAS, Section 9102 (a) of Chapter 2, Title X, Government Code of Guam, authorized the Director of Public Health and Welfare to administer public assistance and child welfare services in Guam, and in accord therewith to adopt such rules and regulations subject to the approval of the Governor, as may be necessary or desirable;

NOW, THEREFORE, by virtue of the foregoing, the attached rules and regulations entitle "Public Welfare Rules and Regulations No. 5, Standards of Assistance" are hereby approved and promulgated by executive order, and shall be in force and effect from 12:01 a.m., October 1, 1967. All prior rules and regulations are superseded by this order and shall be of no further force or effect.

Dated at Agana, Guam, this 21st day of SEPTEMBER,
1967.


MANUEL F. L. GUERRERO
Governor of Guam

COUNTERSIGNED:


DENVER DICKERSON
Secretary of Guam

GOVERNMENT OF GUAM
DIVISION OF PUBLIC WELFARE
DEPARTMENT OF PUBLIC HEALTH AND WELFARE

PUBLIC WELFARE RULES AND REGULATIONS NO. 5

STANDARDS OF ASSISTANCE

1. PURPOSE. The purpose of these rules and regulations is to set up standards of assistance in connection with the administration of public welfare under Chapter 2, Title X, Government Code of Guam.

2. DEFINITION OF STANDARDS OF ASSISTANCE. "Standards of Assistance" means the minimum quantity, quality, or costs of food, clothing, utilities, household supplies, personal needs, shelter, and special items which are considered necessary to and adequate for the maintenance of a minimum standard of living. It means the allowance or allowances expressed in monetary value as provided by Section 3.

3. STANDARDS OF ASSISTANCE. Standards of assistance are hereby established for budgetary purposes.

.01. Basic Individual Requirements. These consist of necessities common to all individuals, and if not otherwise provided, must be included in the budget when needed by the applicant or recipient.

A. Food. The following allowance shall be included in the budget if needed and not otherwise provided.

STANDARD MONTHLY FOOD SCHEDULE

| <u>Number of Persons in Household</u> | <u>Allowance</u> | <u>Number of Persons in Household</u> | <u>Allowance</u> |
|---|------------------|---|------------------|
| Ind. living alone | \$ 27.64 | 7-member | \$ 138.19 |
| 2-member | 55.28 | 8-member | 147.40 |
| 3-member | 82.92 | 9-member | 156.61 |
| 4-member | 110.56 | 10-member | 165.82 |
| 5-member | 119.98 | 11-member | 175.03 |
| 6-member | 128.77 | | |

B. Clothing. The following allowance shall be included in the budget if needed and not otherwise provided.

STANDARD MONTHLY CLOTHING SCHEDULE

| <u>Number of Persons in Household</u> | <u>Allowance</u> | <u>Number of Persons in Household</u> | <u>Allowance</u> |
|---|------------------|---|------------------|
| Ind. living alone | \$ 7.32 | 7-member | \$ 51.24 |
| 2-member | 14.65 | 8-member | 58.56 |
| 3-member | 21.96 | 9-member | 65.88 |
| 4-member | 29.28 | 10-member | 73.20 |
| 5-member | 36.60 | 11-member | 80.52 |
| 6-member | 43.92 | | |

C. Utilities. The following allowance for the cost of utilities indicated shall be included in the budget if needed and not otherwise provided:

STANDARD MONTHLY UTILITY SCHEDULE

Power

| <u>Number of Persons in Household</u> | <u>Allowance</u> |
|---|------------------|
| 0 - 4 ³ | \$ 9.00 |
| 5 - 9 | 9.50 |
| 10 and over ⁴ | 10.00 |

Telephone - An allowance of \$4.50 per family will be given only in those cases where telephone is available in the house.

Cooking - Five dollars and fifty cents (\$5.50) per month for fuel needed for cooking, e.g., kerosene.

Water

| <u>Number of Persons in Household</u> | <u>Allowance</u> |
|---|------------------|
| 0 - 4 | \$ 5.00 |
| 5 - 9 | 5.50 |
| 10 and over | 6.00 |

D. Household Supplies. Household supplies comprise those items which are necessary for the day-to-day maintenance of a household, such as soap, matches, starch, etc. The following allowance shall be included in the budget if needed and not otherwise provided:

STANDARD MONTHLY HOUSEHOLD SUPPLIES SCHEDULE

| Number of Persons in Household | Allowance | Number of Persons in Household | Allowance |
|-----------------------------------|-----------|-----------------------------------|-----------|
| Ind. living alone | \$ 2.77 | 7-member | \$ 13.84 |
| 2-member | 5.54 | 8-member | 14.76 |
| 3-member | 8.31 | 9-member | 15.68 |
| 4-member | 11.08 | 10-member | 16.60 |
| 5-member | 12.00 | 11-member | 17.52 |
| 6-member | 12.92 | | |

E. Personal Needs. Every individual has expenses which are incidental to his personal care, such as hair-cuts, combs, brushes, toothbrushes and toothpaste, etc.. The following allowance shall be included in the budget if needed and not otherwise provided:

STANDARD PERSONAL NEEDS SCHEDULE

| Number of Persons in Household | Allowance | Number of Persons in Household | Allowance |
|-----------------------------------|-----------|-----------------------------------|-----------|
| Ind. living alone | \$ 2.85 | 7-member | \$ 14.25 |
| 2-member | 5.70 | 8-member | 15.20 |
| 3-member | 8.55 | 9-member | 16.15 |
| 4-member | 11.40 | 10-member | 17.10 |
| 5-member | 12.35 | 11-member | 18.05 |
| 6-member | 13.30 | | |

.02. Special Needs. These consist of necessities which are not common to all individuals, but which may be required in special cases. Allowance will be included in the budget, or as specifically needed on an interim or one-time

basis, for the items hereafter set forth under the circumstances specified when the need for the item has been definitely established and approved by the Director, and it cannot be supplied from sources other than public assistance.

A. Therapeutic Diet. The following allowance for special diet will be allowed only upon the written recommendation of competent medical authority:

STANDARD MONTHLY THERAPEUTIC DIET SCHEDULE

| | <u>Daily</u> | <u>Weekly</u> | <u>Monthly</u> |
|-----------|--------------|---------------|----------------|
| Breakfast | \$.56 | \$ 3.92 | \$ 15.68 |
| Lunch | .88 | 7.82 | 31.28 |
| Dinner | .88 | 7.82 | 31.28 |
| Total | 2.32 | 19.52 | 78.24 |

B. Laundry. The following allowance will be included in the budget if a person is physically unable to do his own laundry or has no laundry facilities and no one to provide this service for him without charges. It will be provided solely for a person living alone or with another physically handicapped individual.

| <u>Item</u> | <u>Maximum Monthly Allowance</u> <u>Per Person</u> |
|------------------|---|
| Men's Clothing | 54 \$ 30.00 |
| Women's Clothing | 35.00 |

C. Moving Expenses. Not to exceed \$100.

D. Expenses of Employment. Expenses of employment enumerated below shall be included in the budget and allowance made therefore, only to the extent that there is income from employment to cover them:

- (1) Transportation at actual cost to and from work at the least expensive rate available and by the most practical means (\$.10 per mile).

- (2) Lunches for the person employed regularly and full time when a lunch cannot be carried from home (\$30.00 per month).
- (3) Additional personal incidentals and clothing in addition to the regular clothing allowance when necessary to the retention of regular employment and in order that the employed individual may be suitably clothed for work.
- (4) Any expenses of employment required to be excluded under any Federal participation program.

E. Purchase, Replacement and Repairs of Household Furnishing and Equipment. Purchase, replacement or repair of essential household equipment may be allowed at reasonable cost when the following circumstances establish the necessity:

- (1) When articles are workⁿ out;
- (2) When a loss which is not covered by insurance has occurred through fire, flood, typhoon, or other disaster;
- (3) When circumstances such as illness in the family necessitates additional linen, bedding, or other items;
- (4) When the item is essential to the health or the well-being of a person of the family; and
- (5) When an item cannot be repaired or a new article cannot be obtained from other sources. The amount of payment will be dependent upon what is the prevailing price of the item(s).

F. Shelter - Repair and Maintenance. Repair and maintenance of shelter may be allowed at reasonable cost when determined to be necessary:

- (1) To keep the property habitable;
- (2) To meet the requirements of law; and
- (3) For the health and safety of the family.

The following table will be used in providing payment for this purpose:

| <u>Number of Persons in Household</u> | <u>Maximum Allowable for Maintenance and Repair</u> |
|---------------------------------------|---|
| 1 to 2 | \$ 720.00 |
| 3 to 6 | 900.00 |
| 2X 7 or over | 3X 1,080.00 |

G. Shelter - Rental: Rent, excluding utilities, may be allowed not to exceed the maximum shown on the following table:

| <u>Number of Persons in Household</u> | <u>Monthly Allowance for Rent</u> |
|---------------------------------------|-----------------------------------|
| 1 to 2 | \$ 60.00 |
| 3 to 6 | 75.00 |
| 7 or over | 90.00 |

Shelter shall be provided at the lowest rental available.


H. Restaurant Food Allowance: A restaurant food allowance according to the schedule following will be included in the budget only when a recipient has no facilities for the preparation of food or lacks the ability to cook his meals, has no one with whom he can take his meals, and no other less expensive type of living arrangement is practical or available. Lunch costs for school children are included under this provision.

STANDARD MONTHLY RESTAURANT ALLOWANCE SCHEDULE

| | <u>CHILDREN UNDER 12</u> | | | <u>PERSON 12 YEARS AND OVER</u> | | |
|-----------|--------------------------|---------------|----------------|---------------------------------|---------------|----------------|
| | <u>Daily</u> | <u>Weekly</u> | <u>Monthly</u> | <u>Daily</u> | <u>Weekly</u> | <u>Monthly</u> |
| Breakfast | \$.60 | (1) \$ 4.20 | 11 \$ 16.80 | \$ 1.00 | (1) \$ 7.00 | (1) \$ 28.00 |
| Lunch | 1.00 | 7.00 | 28.00 | 1.50 | 10.50 | 42.00 |
| Dinner | 1.25 | 8.75 | 35.00 | 2.00 | 14.00 | 56.00 |
| Total | 2.85 | 19.95 | 79.80 | 4.50 | 31.50 | 126.00 |

The foregoing standard of assistance as approved will be subject to modification as reflected in changes in the cost of living.

Adopted pursuant to Section 9102(a), Chapter 2, Title X, Government Code of Guam, subject to approval by the Governor at Agana, Guam, this 21st day of September, 1967.


ROBERT E. LEON GUERRERO
Acting Director of Public Health
and Welfare